



### ***NCAA Bylaw: 13.13.2.3.2 Other Non-institutional Privately Owned Camps/Clinics -- Sports Other Than Men's Basketball***

In sports other than men's and women's basketball, an institution's athletics department personnel may serve in any capacity (e.g., counselor, guest lecturer, consultant) in a non-institutional, privately owned camp or clinic, provided the camp or clinic is operated in accordance with restrictions applicable to institutional camps (e.g., open to any and all entrants, no free or reduced admission to or employment of athletics award winners). In football, participation in such camps/clinics is limited to two periods of 15 consecutive days in the months of June and July. The dates of the two 15-day periods must be on file in the office of the athletics director. In women's basketball, a coach (or any individual with women's basketball only responsibilities) may not be employed at a non-institutional privately owned camp or clinic.

### ***13.13.2.3.3 Institutional/Non-institutional Privately Owned Camps/Clinics -- Men's Basketball***

In men's basketball, an institution's basketball coach and a non-coaching staff members with responsibilities specific to men's basketball may be employed only at their own camps/clinics. Participation in such camps or clinics is limited to the months of June, July and August. It is not permissible for a men's basketball coach or a non-coaching staff member with responsibilities only in men's basketball to be employed at other institutional camps or clinics or at non-institutional privately owned camps or clinics.

#### ***Forms Used for Documentation:***

1. Non-institutional Private Camp Approval

#### ***Individuals and Departments Involved:***

1. Head Coach
2. Camp Owner/Operator
3. Compliance Office

#### ***Policy:***

1. Marshall University athletics staff members may work at privately owned camps and clinics only if the camp meets all regulations set forth by the NCAA regarding institutional camps and clinics.
2. The staff member must receive prior approval to work at the camp/clinic from the Compliance Office.
3. Student-Athletes are also permitted to work non-institutional, privately owned as long as all regulations regarding student-athlete employment at camps and clinics are followed.
4. Student-athletes must also receive prior approval before working at any camp/clinic.

#### ***Procedure:***

1. The coach wanting to work a private camp will contact the Compliance Office and complete the top portion of the *Non-institutional Private Camps Approval Form* and send the form to the owner/operator or the camp/clinic.
2. The owner/operator will complete the form and submit it to the Compliance Office, either through the mail or through a fax, for final approval.
3. The Compliance Office will review the form and give a final approval or a final denial.
4. If the employment is denied, the Compliance Office will send a memo to the coach explaining why he or she may not work at the camp/clinic.